

Emlen Elementary School

6501 Chew Ave.



THE SCHOOL DISTRICT OF
PHILADELPHIA

Philadelphia, PA 19119

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Tammy D. Thomas, Principal

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Important Update Regarding Late Arrivals /Early Pick Ups

January 6, 2023

Dear Parents and Guardians,

This is just a reminder that the official school day is from 8:15 am to 2:54 pm.

Kindergarten pick up is : 2:45pm

Pre K Pick up is : 2:30 pm

There are too many students arriving to school late and being picked up early for non-emergency reasons. This causes a major disruption to the overall instructional program. Students should arrive to school to meet their child's teacher by 8:15 am daily and should remain in school ALL DAY unless there is an emergency. Students should NOT be picked up from school early unless the nurse has called you or if they have a medical appointment that comes with an excused note. When your child is picked up early from school, they are missing **valuable** instruction from their child's teacher. If your child is taken out of school early, it will be counted as an **unexcused absence for a half day. Every 2 half day early dismissals equal one full day of missed school.** 10 missed days of school that are UNEXCUSED will lead to truancy court for you and your child. Education is the key to your child's success and every minute counts! Your child cannot make up for valuable

time that is missed when the teacher is teaching and your child is NOT there. **Moving forward we will NOT be honoring early dismissals unless it is a true emergency or the child has proof of a medical appointment.** Please make arrangements so that your child can be picked up at the end of the school day and not before. We are also asking that instruction is not interrupted by parents dropping off lunches or book bags. Please make sure your child has everything he or she needs to have a successful school day. The Main Office will be tracking latenesses and early pick ups. You will be contacted if your child's attendance has been flagged for any reason.

Thanking you in advance for your cooperation as we make learning a priority!

Yours in Education,

Principal Thomas and the Emlen School Team